

**MINUTES
OF
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

Central Office Auditorium
1221 East Broad Street
Richmond, Virginia

November 20, 2003
9:00 a.m.

The meeting of the Commonwealth Transportation Board was held in the Central Auditorium of the Department of Transportation in Richmond, Virginia on November 20, 2003. The Chairman, Whittington W. Clement presided and called the meeting to order at 9:02 a.m.

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Present: Messrs. Bailey, Davies, Keen, Klinge, Lester, McCarthy, Stone, Ware, Watson, White and Ms. Connally and Ms. Dragas; Vice Chairman Shucet and Ms. Rae, ex officio with the Department of Rail and Public Transportation.

Absent: Messrs. Bowie and Mitchel.

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Agenda Item 1: Public Comment: Urchie B. Ellis, Attorney at Law, presented both written and verbal comments. The written comments, dated July 17, 2003 and previously presented, focused upon Bridge Deficiencies, Use of Tolls and Tax Reform Study. The verbal comments focused primarily upon the Tax Reform Study and the Fuel Tax with an additional two-page handout illustrating the history of the tax and the percentile discrepancies in tax surcharges v. weight relative to the trucking industry. Referenced by attachment of four-page handout.

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Agenda Item 2: Action on Approval of the Minutes of the Meeting of October 16, 2003, with corrections to pages 3 and 5 due to typographical errors. Copy of approved minutes on file with the Virginia Department of Transportation (VDOT) Commissioner's Office and posted on the VDOT Internet website: www.virginiadot.org and the Virginia Regulatory Town Hall.

Moved by Mr. White, seconded by Ms. Bailey. Motion carried, minutes approved.

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LONG RANGE MULTI-MODAL TRANSPORTATION POLICY COMMITTEE:

Agenda Item 3: Action on VTrans 2025 Phase 2 Report and Conveyance to the Governor and General Assembly. Referenced by attachment of the Resolution. The complete report, 175 pages, is available on line at: www.virginiadot.org/projects/multi-default.asp

Moved by Ms. Connally, seconded by Mr. Keen. Motion carried, resolution approved.

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LOCAL ASSISTANCE DIVISION:

Agenda Item 4: Action on Discontinuances [multiple on one resolution] from Secondary System of State Highways, specifically Route 659 (Moncure Lane) - Stafford County and Route 640 (Minnieville Road) - Prince William County. Referenced by attachment of Resolution, Decision Brief and maps.

Moved by Mr. Bailey, seconded by Ms. Connally. Motion carried, resolution approved.

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Agenda Item 5: Action on Recreational Access Project, specifically off U.S. Highway 258 - North of Town of Windsor, in Isle of Wight County - Central County Park and Fairgrounds. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Lester, seconded by Mr. Watson. Motion carried, resolution approved.

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Agenda Item 6: Action [by single motion] on City and Town Street Mileage Additions, specifically (A) City of Bristol, (B) Town of Christiansburg, (C) Town of Purcellville, (D) Town of Smithfield and (E) Town of Warrenton. Referenced by attachment of Resolutions, Decision Briefs and tabulation worksheets.

(A-E) Moved by Dr. Stone, seconded by Mr. Klinge. Motion carried, resolutions approved.

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Agenda Item 7: Action on Transference of Enhancement Grant Funds, specifically City of Covington, Restoration of CSX Depot - transference of portion of funds from Pedestrian/Bicycle Facility Enhancement Project to CSX Depot Restoration Enhancement Project. Referenced by attachment of Resolution, and Decision Brief.

Moved by Mr. Ware, seconded by Dr. Stone. Motion carried, resolution approved.

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ASSET MANAGEMENT DIVISION:

Agenda Item 8: Action on Scenic Overlook Re-naming and Designation, specifically Route 23 near Little Stone Gap - Wise County, renaming and designation of Powell Valley Scenic Overlook as “James Walker Robinson Memorial Scenic Overlook”. Referenced by attachment of Resolution, county resolution, planning district commission resolution, Decision Brief and map.

Moved by Mr. Keen, seconded by Ms. Connally. Motion carried, resolution approved.

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MOBILITY MANAGEMENT DIVISION:

Agenda Item 9: Action (by single motion) on Bridges Designations, specifically (A) Present Route 260 [proposed Route 258] - Isle of Wight County: “Joel C. Bradshaw, Jr., Memorial Bridge”, (B) Present Route 260 [proposed Route 258] - Isle of Wight County: “J. Nelson Carr Memorial Bridge”, and (C) Present Route 260 [proposed Route 258] - Isle of Wight County: “B.F. Dixon Memorial Bridge”. Referenced by attachment of Resolutions, Decision Briefs and maps.

(A-C) Moved by Mr. Klinge, seconded by Mr. Davies. Motion carried, resolution approved.

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Agenda Item 10: Action on Highway Designation, specifically Route 621 - Lee County: “Elmer Bowling Memorial Road”. Referenced by attachment of Resolution, Decision Brief and map.

Moved by Mr. Keen, seconded by Mr. White. Motion carried, resolution approved.

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Agenda Item 11: Action (by single motion) on Abandonment, changes in the Primary System due to Relocation and Construction, specifically (A) Old Route 10 - Washington County and (B) Old Route 234 - Prince William County. Referenced by attachment of Resolutions, Decision Briefs and maps.

(A-B) Moved by Mr. Watson, seconded by Ms. Connally. Motion carried, resolutions approved.

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Agenda Item 12: Action on Parking Ordinance [amending CTB actions of June 20 and September 19, 2002], specifically - York County: addition of 6 residential localities to the previously established 14 with parking restrictions for large commercial, recreational and passenger carrying vehicles defined as weighing more than 10,000 lbs or more or 21 feet in length or longer, other than for temporary periods to allow deliveries. Referenced by attachment of Resolution, Decision Brief and June 20 and September 19, 2002 resolutions.

Moved by Mr. Lester, seconded by Mr. Klinge. Motion carried, resolution approved.

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RIGHT OF WAY DIVISION:

Agenda Item 13: Action (by single motion) on Surplus Land Conveyances, specifically (A) Route 42 - Rockingham County and (B) Routes 642, 663 and 609 - Prince William County. Referenced by attachment of Resolutions and Decision Briefs.

Moved by Mr. Klinge, seconded by Mr. Davies. Motion carried, resolutions approved.

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SCHEDULING & CONTRACT DEVELOPMENT DIVISION:

Agenda Item 14: Action on Bids for Interstate, Primary, Secondary, Urban and Miscellaneous Projects Received July 22, October 28 and November 12, 2003, for projects in excess of \$2 million for award and authorized execution of contracts by the Commissioner, or Chief Engineer for Program Development, and for deferral, rejection, rescindment and authorized readvertisement, as indicated. Referenced by attachment of Bid Results Report.

Moved by Mr. Klinge, seconded by Ms. Connally. Motion carried, report approved.

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FINANCIAL PLANNING DIVISION:

Agenda Item 15: Action on Fiscal Year 2004 Annual Budget Revisions, due primarily to the effects of Hurricane Isabel. Referenced by attachment of Resolution and Budget Revisions.

Moved by Mr. White, seconded by Mr. Davies. Motion carried, resolution approved.

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INNOVATIVE FINANCE AND REVENUE DIVISION:

Agenda Item 16: Action on Approval of Debt Capacity Policy Governing Issuance of Federal Highway Reimbursement Anticipation Notes (FRANs) incorporating the Commonwealth of Virginia Debt Capacity Model and the Commonwealth Transportation Board FRAN Debt Model and Conveyance of Approved Policy to the Commonwealth Debt Capacity Advisory Committee to be submitted to the General Assembly. Referenced by attachment of Resolution, Decision Brief, Executive Summary, Debt Policy and Debt Capacity Model.

Moved by Dr. Stone, seconded by Mr. Lester. Motion carried, resolution approved.

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NEW BUSINESS

Agenda Item 17: Action on Land Conveyance, specifically Route 626 - York County. Referenced by attachment of Resolution and Decision Brief.

Moved by Mr. Lester, seconded by Mr. Bailey. Motion carried, resolution approved.

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Agenda Item 18: Presentation of FHWA/DOT 2002 Biennial Awards, Excellence in Highway Design to Virginia Department of Transportation and Figg Engineering, specifically Honorable Mention for Major Highway Structures over \$10 million for The Smart Road Bridge - Christiansburg, Virginia.

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Agenda Item 19: Action (by single motion) on Additions to Six-Year Improvement Program, specifically (A) Maplewood Lane - Town of Tazewell - from the Intersection with Old Tazewell Avenue to the Intersection with Bull Dogs Lane and (B) Fincastle Turnpike - Town of Tazewell - from the Intersection with Route 61 to the Town of Tazewell's North Corporate Limits. Referenced by attachment of Resolutions and one map.

Moved by Mr. Keen, seconded by Ms. Connally. Motion carried, resolutions approved.

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Agenda Item 20: Action on Resolution of Appreciation for Onzlee Ware, upon his resignation from the Commonwealth Transportation Board as the Salem Construction District representative due to his election to the Virginia House of Delegates. Referenced by attachment of Resolution.

Moved by Mr. White, seconded by Ms. Connally. Motion carried, resolution approved.

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OTHER BUSINESS:

On behalf of the Board, Ms. Dragas extended her thanks and appreciation to Mr. Ellis for his public comments and suggestions and recommended that the Commonwealth Transportation Board discuss his presentation and consider taking action at the January meeting.

With the distribution of the approved 2004 Commonwealth Transportation Board meeting schedule, the Chairman reminded all that there would be no December 2003 meeting.

ADJOURNED: The Chairman adjourned the meeting at 9:53 a.m.

Upon Adjournment, Deputy Secretary of the Commonwealth Judith Anderson conducted a swearing-in ceremony before the entire Commonwealth Transportation Board membership for Mr. Dana Martin, new representative of the Salem Construction District.

The next workshop and meeting will be held on Wednesday, January 14, 2004 at 2:00 p.m. and Thursday, January 15, 2004 at 9:00 a.m., respectively, in the VDOT Central Auditorium at 1221 East Broad Street, Richmond, VA.

Approved:

Chairman

Attested:

Secretary